

COLEMAN INDEPENDENT SCHOOL DISTRICT

OFFICIAL MINUTES

Regular Meeting

The Board of Trustees of the Coleman Independent School District met Monday, October 18, 2021 at 5:33 p.m. in the school business office for the regular monthly meeting.

Present: Sandra Rose, Becky Dobbins, John Casey, Lee Morrison

Absent: Mark Martinez, Joshua Hale

Others Present: Brandon McDowell, Superintendent; Diana Dobbins, High School Principal; Thomas King, Jr. High Principal; Justin Gartman, Elementary Principal; Kristi Greaves, Business Manager; Joy Thompson; Paul Martin; Jacque Rosales; Matt Hadden

Recorder: Mary Strickland

Minutes: John Casey made a motion to approve the minutes of the Regular Meeting of September 20, 2021. The second was made by Becky Dobbins. Voting for the motion were Sandra Rose, Becky Dobbins, John Casey and Lee Morrison. Motion passed 4-0.

ACTION ITEMS:

Consider Approving Appointment of Matt Hadden to Fill Coleman ISD Board of Trustees Place 6 Unexpired Term Vacancy:

Becky Dobbins made a motion to appoint Matt Hadden to fill the Coleman ISD Board of Trustees Place 6 Vacancy until the next regularly scheduled election date. Lee Morrison seconded the motion. Motion passed 4-0.

Statement of Officer by New Board Member Appointed to Fill Board Vacancy:

Matt Hadden was administered the Statement of Officer for Place 6 on the Coleman ISD Board of Trustees.

Oath of Office by New Board Member Appointed to Fill Board Vacancy:

The Oath of Office was administered to Matt Hadden for Place 6 on the Coleman ISD Board of Trustees.

Cast Votes on Ballot for Election to the Board of Directors of the Coleman County Tax Appraisal District for the 2022 and 2023 Term:

John Casey made a motion that Coleman ISD cast 1,112 votes on the ballot for Joshua Hale for election for the Board of Directors for the Coleman County Tax Appraisal District for the 2022 and 2023 term. Becky Dobbins seconded the motion. Motion passed 5-0.

Consider Approving the Tax Appraisal Information Presented by Runnels County Tax Appraisal Collector Robin Burgess According to the Tax Code Section 26.09(c):

Becky Dobbins made a motion to approve the tax appraisal information presented by Runnels County Tax Assessor Collector Robin Burgess according to the Tax Code Section 26.09(c). John Casey seconded the motion. Motion passed 5-0.

Consider Approving Coleman ISD District Improvement Plan Goals for 2021-2022:

A motion was made by John Casey to approve the Coleman ISD District Improvement Plan Goals for 2021-2022 as recommended by the administration. Lee Morrison seconded the motion. Motion passed 5-0.

Consider Appointing Coleman ISD IPM Coordinator:

Becky Dobbins made a motion to appoint Bobby Cox, CISD Maintenance Director, as the Coleman ISD Integrated Pest Management ((IPM) Coordinator. John Casey seconded the motion. Motion passed 5-0.

Amend the Budget:

John Casey made a motion to approve the budget amendments. The second was made by Becky Dobbins. Motion passed 5-0.

Consider and discussion of presentation by Administration regarding possible HVAC upgrade project with use of ESSER funds:

Mr. McDowell and the board discussed the possible HVAC upgrade project with the use of ESSER funds.

Consider and take possible action to delegate authority to the Superintendent or his designee to rank and select an Architect/Engineering firm for the

A motion was made by Lee Morrison to delegate authority to the Superintendent to rank and select an Architect/Engineering firm for the HVAC upgrade project on the basis of their

HVAC upgrade project to negotiate and execute an agreement:

demonstrated competence and qualifications and further delegate authority to the Superintendent to negotiate and execute an agreement for architectural/engineering services for a fair and reasonable price in a form approved by legal counsel. Becky Dobbins seconded the motion. Motion passed 5-0.

BOARD REPORT:

Principal Reports:

The principals each gave reports on their respective campuses.

INFORMATION ITEMS:

Southwest Foodservice Excellence (SFE) Presentation:

Mr. McDowell informed the board that Marsha Ray, Food Service Director, will retire in December, 2021. He informed the board that he is considering alternative options to operate the cafeteria. The board agreed to have Mr. McDowell continue to research other options. Mr. McDowell will bring a recommendation to the board for their consideration.

CISD Hall of Honor:

The Coleman ISD Hall of Honor Banquet will be held February 12, 2022. Nominations are due November 1, 2021.

End of 1st Six Weeks Enrollment:

Total enrollment at the end of the 1st Six Weeks is 802. Coleman High School had 208 students, Jr. High had 242 and Elementary had 352 students.

Check Payment List:

The Board reviewed the check payments for the month of October, 2021.

Financial Board Report:

The Financial Board Report for September, 2021 was presented to the Board.

Financial Statement:

The Financial Statement as of September 30, 2021 was presented to the Board.

Adjournment:

The Board adjourned at 6:29 p.m.

MARK MARTINEZ

BECKY DOBBINS